

**Parkview Christian School
Board Minutes / 9-14-2009 / 6:30 p.m.**

The School Board of Parkview Christian Schools, Inc., conducted its monthly meeting on Mon., September 14, 2009 at Calvary Church. Members present were Mr. Jim Ballard, Mr. Alan Branding, Mr. Todd Case, Mr. Vince Henzel, and Mr. Mike Mertens.

Meeting was called to order by Mr. Ballard at 6:35 p.m. Prayer was offered by Mr. Ballard.

Mike Mertens offered the devotion from the book of Ephesians.

Minutes from the September 14th meeting were presented. Mike Mertens made a motion to accept the minutes and Alan Branding seconded the motion. All were in favor.

SUPERINTENDENTS REPORTS:

A written report was submitted for the Growing Hearts Daycare. The center is growing in numbers and has received weekly inquiries into the program. No reports were available for Superior Child Development, or North Creek Child Development.

A brief verbal report for the elementary grades was provided by **Marcia Spath**.

Superintendent Zach Kassebaum gave a report to the Board that involved many areas of the school. August was a busy month, but full of multiple blessings. The Booster Bash and Carnival was successful. The prayer night, organized by Jim Ballard, was also successful.

Mr. Kassebaum also provided a safety plan for the school to be discussed later as an Action item. He also included a policy statement for the school that allows sixth graders to compete in middle school athletics when it is deemed necessary for the programs to exist and be able to compete.

He gave an overview and update on Marketing for the school. He is working with Mrs. Polivka on how he can begin to expand the school's efforts, including a new promotional DVD, a monthly newsletters, and establishing a new "web-presence."

He concluded the report with a brief explanation of staff development. On Sept. 21, the first of a 6-part series begins with development based on the book *The Skillful Teacher*.

A report for the **Food Service and Federal Programs** was submitted by Mrs. Karen Case. This included a summary of the National Hot Lunch Program, as well as Title I, II, III and IV.

Laurie Polivka submitted a written report with an update on Institutional Advancement/Development. It summarized the enrollment figures as of Sept. 10, 2009, compared to the same time frame a year ago. It also detailed the upcoming Bike-A-Thon on Oct. 7, which is in need of additional riders and walkers, as well as volunteers. As of Sept. 11, the number of letters sent out for donations had doubled from the previous year.

The **Finance Committee** generated a two-page report for the Board to be discussed in executive session.

Discussion Items –

The Extracurricular Participation Addendum was presented to the Board. This was discussed along with handouts for the 2010 Transportation Safety Manual. The Transportation Plan reviewed was a copy of an existing District plan, which identified areas involving: Weapons, Pupil Behavior, Terrorist threats, Severe Weather, Hazardous Material, Medical Emergencies, Mechanical Breakdown, Documentation under Safe Pupil Transportation Plan, and Supplemental Information.

It was suggested, however, to change the wording of District’s plan to Transportation Safety Team, and considering adopting this for PCS. The Transportation Safety Team would consist of Zach Kassebaum, Laurie Polivka and Jerry Simerly.

Action items –Todd Case made a motion to accept the E.P.A. along with the Transportation Safety Manual and Mike Mertens seconded. Voting was all in favor.

No items were brought forth during the **Public Forum**.

Executive Session –

- Todd Case made the motion to move into Executive Session; Mike Mertens seconded.
- Alan Branding made the motion to move out of Executive Session; Todd Case seconded.

Motion to adjourn was made by Mike Mertens and seconded by Alan Branding. All were in favor. Todd Case closed in prayer.

These minutes were recorded by Vince Henzel, and to the best of my knowledge, are an accurate description of the meeting. Dated this 14th date of September, 2009.

These minutes are not official until adopted by the Board at its next meeting